

## Notice of Meeting

# Surrey Local Firefighters' Pension Board



### Date and Time

Thursday, 6 February  
2025 at 10.30 am.

### Place

Committee Room,  
Woodhatch Place, 11  
Cockshot Hill,  
Reigate, Surrey, RH2  
8EF

### Contact

Toby Nash  
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### **Board Members:**

Paul Bowyer, Nick Harrison (Chairman), Glyn Parry-Jones and Sally Wilson (Vice-Chairman)

If you would like a copy of this agenda or the attached papers in another format, e.g. large print or braille, or another language, please email Toby Nash at [toby.nash@surreycc.gov.uk](mailto:toby.nash@surreycc.gov.uk).

This meeting will be held in public at the venue mentioned above and may be webcast live. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area or attending online, you are consenting to being filmed and recorded, and to the possible use of those images and sound recordings for webcasting and/or training purposes. If webcast, a recording will be available on the Council's website post-meeting. The live webcast and recording can be accessed via the Council's website:

<https://surreycc.public-i.tv/core/portal/home>

If you would like to attend and you have any special requirements, please email Toby Nash at [toby.nash@surreycc.gov.uk](mailto:toby.nash@surreycc.gov.uk). Please note that public seating is limited and will be allocated on a first come first served basis.

## **AGENDA**

**1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

**2 MINUTES FROM THE PREVIOUS MEETING: 21 NOVEMBER 2024** (Pages 5 - 8)

To agree the minutes as a true record of the meeting.

**3 DECLARATIONS OF INTEREST**

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

**Notes:**

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

**4 QUESTIONS AND PETITIONS**

To receive any questions or petitions.

**Notes:**

1. The deadline for Member's questions is 12.00pm four working days before the meeting (31 January 2025).
2. The deadline for public questions is seven days before the meeting (30 January 2025).
3. The deadline for petitions was 14 days before the meeting, and no petitions have been received.

**5 SURREY FIREFIGHTERS' PENSION BOARD ACTION AND RECOMMENDATION TRACKER** (Pages 9 - 20)

The Board to note the Action and Recommendation Tracker.

**6 SCHEME MANAGEMENT UPDATE REPORT** (Pages 21 - 28)

The Board has requested an update on Scheme management activities.

**7 THE PENSIONS REGULATOR'S GENERAL CODE OF PRACTICE COMPLIANCE CHECKLIST** (Pages 29 - 74)

In March 2024, the Pensions Regulator's (TPR) new General (single) Code of Practice (the General Code) came into force, consolidating ten of its existing fifteen codes of practice into a single code to provide clear, consistent expectations on pension scheme governance and administration. The code emphasises establishing an effective system of governance (ESOG) and requires schemes with over 100 members to conduct an Own Risk Assessment (ORA) at least every three years, with the first ORA due by 2026. The code also focuses on proportionality and includes softened requirements around remuneration policies. It applies to trustees and managers of all occupational and personal pension schemes.

**8 XPS - SURREY FIRE & RESCUE AUTHORITY PENSION BOARD REPORT** (Pages 75 - 94)

To note the XPS – Surrey Fire and Rescue Authority Pension Board report.

**9 FIRE BULLETINS** (Pages 95 - 142)

The Pensions Board has adopted a procedure to ensure that any FPS Bulletins released by LGA are reviewed and any necessary actions are noted and tracked through to completion.

**10 RISK REGISTERS** (Pages 143 - 154)

The Board to consider the Risk Registers.

**11 DATE OF THE NEXT MEETING**

The next meeting will be on 17 April 2025.

**Terence Herbert**  
**Chief Executive**

Published: Wednesday, 29 January 2025

## **MOBILE TECHNOLOGY AND FILMING – ACCEPTABLE USE**

Members of the public and the press may use social media or mobile devices in silent mode during meetings. Public Wi-Fi is available; please ask the committee manager for details.

Anyone is permitted to film, record or take photographs at Council meetings. Please liaise with the committee manager prior to the start of the meeting so that the meeting can be made aware of any filming taking place.

The use of mobile devices, including for the purpose of recording or filming a meeting, is subject to no interruptions, distractions or interference being caused to any Council equipment or any general disturbance to proceedings. The Chairman may ask for mobile devices to be switched off in these circumstances.

Thank you for your co-operation.

## **QUESTIONS AND PETITIONS**

Cabinet and most committees will consider questions by elected Surrey County Council Members and questions and petitions from members of the public who are electors in the Surrey County Council area.

### **Please note the following regarding questions from the public:**

1. Members of the public can submit one written question to a meeting by the deadline stated in the agenda. Questions should relate to general policy and not to detail. Questions are asked and answered in public and cannot relate to “confidential” or “exempt” matters (for example, personal or financial details of an individual); for further advice please contact the committee manager listed on the front page of an agenda.
2. The number of public questions which can be asked at a meeting may not exceed six. Questions which are received after the first six will be held over to the following meeting or dealt with in writing at the Chairman’s discretion.
3. Questions will be taken in the order in which they are received.
4. Questions will be asked and answered without discussion. The Chairman or Cabinet members may decline to answer a question, provide a written reply or nominate another Member to answer the question.
5. Following the initial reply, one supplementary question may be asked by the questioner. The Chairman or Cabinet members may decline to answer a supplementary question.